

POSITION: Hub Education Relationship Manager

LOCATION: Sunderland

TYPE: Maternity cover

THE ORGANISATION

RTC North Ltd is one of Europe's leading independent technology transfer companies serving large, small and medium sized enterprises (SMEs), universities and the public sector, both in the UK and overseas. Included in the range of services on offer is helping clients develop new opportunities and increase their competitiveness through the exploitation of new processes, products and markets.

THE POST

The post holder will support activity delivered through the North East Ambassador Hub contract with reference to the effective communication, awareness and understanding of the STEM agenda to regional stakeholders and partners. This post raises the profile of the STEM Hub, Hub ambassadors and the provision of quality interaction in schools and colleges across the North East region. The post holder will work as part of the STEM team to complement and enhance existing STEM activities / provision.

Key activities include:

- Developing relationship with schools, Colleges etc
- Developing relationships with SLPs, Maths Hubs, Computing Hubs etc
- Developing relationships and liaising with a network of stakeholders and partners to promote STEM
- Developing non-classroom-based partnerships i.e. Scouts, attendance at festivals, clubs, libraries etc
- Marketing and Publicity – representing the Hub at regional and national events, updating STEM website, School newsletters
- Reporting and Project management including event management, KPI monitoring and activity evaluation

THE PERSON

- Strong STEM related background
- Education and school-based experience
- Excellent presentation and communication skills
- Excellent team worker
- Project management skills and experience of managing multiple projects

HOW TO APPLY

If you feel you have the necessary skills and experience to undertake this job, please forward your C.V. and letter of application, confirming current salary and benefits package to: lyndsey.pitt@rtcnorth.co.uk

